



email only

PRADESH JUDICIAL ACADEMY, SHIMLA

16 Mile, Shimla- Mandi National Highway, District Shimla-14
[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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e-Mail: ja-hp@nic.in

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Ref. No. HPJA/ Trg /PS//Bailiffs-2025- 1180

Dated: 23.4.2026
27

To

1. The Ld. District & Sessions Judge, Shimla, H.P..
2. The Ld. District & Sessions Judge, Solan, H.P.
3. The Ld. District & Sessions Judge, Una, H.P.
4. The Ld. District & Sessions Judge, Mandi, H.P.
5. The Ld. District & Sessions Judge, Kangra at Dharamshala

Subject: Two-day Training on “Service and Execution of Processes” for the Bailiffs and Process Servers working in the District Judiciary.

Sir/Madam,

“Jai Hind”

I have the honour to say that the Academy has scheduled two days training on “Service and Execution of Processes” for the Bailiffs and Process Servers working in the District Judiciary of Himachal Pradesh, in the Academy premises on 18.5.2026 & 19.5.2026.

I may, therefore, request your goodself to nominate the officials from your respective Civil and Sessions Division, in the following order to attend this training.

Civil and Sessions Division	Number of participants required to be nominated from Civil & Sessions Division
Shimla	05 (i.e 2 Bailiff and 3 Process Servers)
Solan	05 (i.e 2 Bailiff and 3 Process Servers)
Una	05 (i.e 2 Bailiff and 3 Process Servers)
Kangra at Dharamshala	05 (i.e 2 Bailiff and 3 Process Servers)
Mandi	05 (i.e 2 Bailiff and 3 Process Servers)

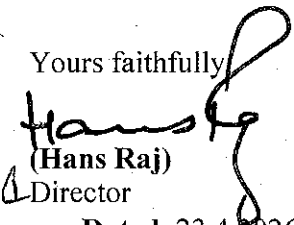
It is further requested that once the nomination of trainee-participants has been made and forwarded to this office, no exemption or leave of any kind may generally be granted.



The nominated officials may also be informed that Academy shall provide accommodation to the participants only and the participants are not allowed to bring their family members/relatives to reside with them in the accommodation provided by the Academy.

Thanking you,

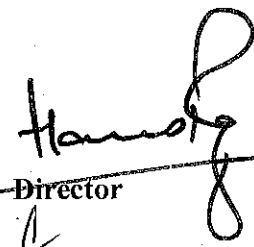
Yours faithfully,


(Hans Raj)
Director

Endst. No. HPJA/ Trg /PS//Bailiffs-2025- 1180

Dated: 23.4.2026
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1. The Principal Private Secretary to the Hon'ble the Chief Justice (Hon'ble patron-in-Chief of the Academy), High Court of H.P., for Information, please; (email only).
2. The Secretary to Hon'ble Mr. Justice Ajay Mohan Goel, Judge, High Court of Himachal Pradesh (Hon'ble President of the Academy); for information, please (email only).
3. The Worthy Registrar General, High Court of Himachal Pradesh, Shimla, for information, please. (email only).
4. The System Analyst of Academy with the direction to upload it in the Academy website.


Director